

Board of Education Regular Meeting

October 15, 2019

5:30 P.M.

**Zanesville City Schools
Zanesville Middle School
1429 Blue Ave.
Zanesville, Ohio 43701**

Board of Education Members:

*Brian Swope - President
Scott Bunting – Vice President
Mike Coulson
Fred Curry
Vicky French*



*Doug Baker, Ed. D.
Superintendent*

*Mike Young
Treasurer*

ZANESVILLE CITY SCHOOLS

VISION STATEMENT

Zanesville City Schools is the premier district in southeastern Ohio providing innovative and progressive educational experiences, where culturally diverse students are engaged in learning and supported by our caring staff in safe and state-of-the-art facilities.

Zanesville City Schools, the district you will never outgrow!

MISSION STATEMENT

Zanesville City Schools provides all students the opportunity to reach their full potential and ultimately become responsible, productive, life-long learners, and contributing citizens of the United States of America in a global society.

BELIEF STATEMENTS

WE BELIEVE the cultural diversity of our community brings strength and unity to the learning environment and that respect for individual differences is critical to the educational process.

WE BELIEVE our students can learn at high levels, in different ways and at different times when provided equal opportunities.

WE BELIEVE we must provide relevant, meaningful learning experiences so that our students are active, literate and self-directed learners.

WE BELIEVE our schools must be safe, child-centered environments with equal access for all to the educational process.

WE BELIEVE our staff and community must promote and model lifelong learning for students throughout our school district.

WE BELIEVE our students must be prepared to function in and adapt to a changing and diverse society.

WE BELIEVE that a superior and well-funded school district is the foundation for student learning and a prosperous community

WE BELIEVE strong interaction among the family, school, and community, based on mutual trust, honesty and open communication supports student learning.

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- Buildings & Grounds Committee
- Business Advisory Council – Vicky French

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C. ROLL CALL – Mike Young

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

D. INTRODUCTION OF GUEST

FFA Local Chapter – Jessica Stonecypher

E. ZEA PRESENTATIONS/COMMENTS

F. ZANESVILLE COMMUNITY HIGH SCHOOL REPORTS/UPDATES

G. REPORT OF THE BOARD OF EDUCATION

1. Approval of Board Minutes

BE IT RESOLVED that the Board of Education approves the minutes of the Regular Board of Education Meeting on September 17, 2019.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

H. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young

BE IT RESOLVED, to approve the following recommendations:

1. September Financial Reports

Approve the following financial reports:

Financial report by fund

Expenditure report

Investment report

H. REPORT OF THE TREASURER OF THE BOARD OF EDUCATION – Mike Young (con't)

2. Reconciliations

Approve the following reconciliations for September:

General
Payroll

3. Monthly Financials – Zanesville Community High School

Approve the September 2019 minutes, bank reconciliation and financial reports for the Zanesville Community High School.

4. Budget – Zanesville Community High School

Approve the 2019-2020 Budget for the Zanesville Community High School.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS**

BE IT RESOLVED, to approve the following personnel recommendations:

1. Resignations – Classified

Accept the resignation of Jennifer Woodburn, MD Aide at Zanesville High School, effective October 2, 2019. Reason for resignation is personal.

Accept the resignation of Rodney Olden, bus driver, effective September 19, 2019. Reason for resignation is personal.

Accept the resignation of Linda Coury, Preschool Secretary at Zane Grey Elementary, effective September 23, 2019. Reason for resignation is personal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

2. Resignation – Permanent Substitute

Accept the resignation of Breanne Fox, Permanent Substitute at John McIntire Elementary, effective September 3, 2019. Reason for resignation is other employment.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

3. Employment – Classified

Approve the employment of Mandy Samson, as a full time van driver, effective September 18, 2019 pending background check. Rate of pay to be Step 0 from the appropriate salary schedule.

Approve the employment of William Quinn as a full time bus driver, effective September 30, 2019 pending background check. Rate of pay to be Step 0 from the appropriate salary schedule.

Approve the employment of Charles Hodge as a full time bus driver, effective September 30, 2019 pending background check. Rate of pay to be Step 0 from the appropriate salary schedule.

Approve the employment of Tayla Insley as an MD Aide w/AA at Zanesville Middle School, effective October 15, 2019 pending appropriate certification and background check. Rate of pay to be Step 5 from the appropriate salary schedule.

Approve the employment of Troy Baldwin as Maintenance I at Zanesville High School effective September 23, 2019 pending background check. Rate of pay to be Step 0 from appropriate salary schedule.

Approve the employment of Anna Kirby as a full time bus driver, effective October 9, 2019 pending background check. Rate of pay to be Step 0 from the appropriate salary schedule.

Approve the employment of LeighAnn Hall as, 10 month Secretary, at Zane Grey Elementary. Effective date of employment is October 21, 2019. Salary will be step 5 from the appropriate salary schedule, pending background check.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

4. Transfers – Certificated

Approve the transfer of Ann Ferguson, Intervention Specialist at Zanesville Middle School, to Pre-School Itinerant at Zane Grey Elementary, effective October 21, 2019, pending background check and proper certification. Rate of pay to remain the same.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

5. Transfers – Classified

Approve the transfer of Matt McCandlish, Intervention Room Monitor at Zanesville High School to MD Aide w/AA, effective September 23, 2019, pending background check and proper certification. Rate of pay is Step 7 from appropriate salary schedule.

Approve the transfer of Jan Bradshaw, Regular Aide at Zane Grey Elementary Preschool to Regular Aide w/AA, effective September 24, 2019 pending background check. Rate of pay is step 0 from appropriate salary schedule.

Approve the transfer of Jonathon Jarvis, 5 hour bus driver to 8 hour Bridgeway Route driver, effective September 18, 2019, pending background check. Salary schedule and step to remain the same.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

6. Employment – Substitutes/Home Instructor

Approve Wonda Tabler as and when needed for nursing purposes at current rate plus \$4.00 an hour for the 2019-2020. Pending certification and background checks.

Approve Shirley Burkhart, Bus Aide to drive the bus as and when needed during the 2019-2020 school year. Pay rate will be bus driver wages.

Approve Karl Border, Van Aide to drive the Van as and when needed during the 2019-2020 school year. Pay rate will be van driver wages.

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

Approve the following substitutes, as and when needed, pending appropriate background checks for the 2019-2020 school year:

Substitute Teachers			
Randy Guthrie			

Substitute Van Drivers			
Rachel Holt			

Substitute Bus Aides			
Joyce Tabler	Donna Kirby	Richard Snider	

Substitute Food Service			
Tasha Ethell	Diana Hayes		

Approve the following home instructors, as and when needed, pending appropriate certification and background checks for the 2019-2020 school year:

Home Instructors			
Kasey Jones			

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

7. Employment – Permanent Substitutes

Approve the following individuals as permanent substitute teachers effective the 2019-2020 school year, pending appropriate certification and background checks: Rate of pay to be \$80.00 per day.

Permanent Substitutes			
Germany Lee	Ashley Espinosa		

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

8. International Class Trip

Approval to be granted for Zanesville High School current and future French students to travel to Québec and Montréal, Canada on a language and culture tour. This 6 day trip is planned for June 2021 and travel services will be provided by Education First Educational Tours. Students, parents and teacher chaperones will be responsible for their trip cost and will have an opportunity to raise money through various fundraisers.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

9. Supplemental Contracts

Approve a correction to the Mentor Teacher assignments for the 2019-2020 school year that was approved at the September 17th, 2019 meeting to remove Kim Farmer and Sue Graham.

Approve the following Supplemental resignations for the 2019-2020 school year:

Name	Position	Reason
Andy Bennett	9 th Grade Boys Basketball Coach	Personal
Donald (DJ) Harris	7 th Grade Boys Basketball Coach	Personal
Tiffany Youel	Varsity Girls Assistant Coach	Personal

Approve the following Athletic Supplemental Contracts for 2019-2020 school year:

First Name	Last Name	Season	Sport	Position	Exp.	Class	Amount
Brady	Palmer	Spring	Track	ZMS Coach	4	IX	\$1,702.00
Payton	Norris	Winter	Ski Club	ZHS Advisor	1	X	\$851.00
Jason	Smith	Fall	Football	ZMS Volunteer			
Joseph	Bailey	Fall	Football	ZMS Volunteer			
Andy	Bennett	Winter	Boys Basketball	7 th Grade Coach	5	VIII	\$2,382.00
Donald (DJ)	Harris	Winter	Boys Basketball	Freshman Coach	2	VII	\$2,723.00
Jeff	Moore	Winter	Girls Basketball	Varsity Coach	15	II	\$6,467.00
Adam	Dollings		RESA	Mentor Teacher	2	IX	\$1,362.00
McGee	Ryley	Winter	Wrestling	ZMS Coach	0	VIII	\$1,702.00

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

Approve the following Supplemental Contract for 2019-2020 as a correction to previously approved contract at the September 17, 2019 Regular Board Meeting:

First Name	Last Name	RESA Position	Year 19/20	Class	Amount
Tisha	McLoughlin	Mentor – JME	4	IX	\$ 1,702.00

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

10. Zanesville Community High School

Approve a salary increase for Michael Young, ZCHS Treasurer, to \$1000.00 per month beginning on October 1, 2019 through July 31, 2020. Total salary for the 2019-2020 school year will be \$11,333.32. Prior approval was given at the ZCHS Board meeting on September 18, 2019.

Approve Carrie Bunting, ZCHS Supervisor of Student Services, as Ohio Improvement Plan (OIP) Coach for the 2019-2020 school year. Rate of pay will be \$2,000.00 for the year and paid same as the ZCS Literacy/Math Coaches. Prior approval was given at the ZCHS Board meeting on September 18, 2019.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

11. Professional Development – Summer 2019

Approve the following teachers to participate in Project Lead the Way (PLTW) training during the summer of 2019. Rate of pay is \$100 per day.

Rick Mohler	Adam Dollings
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Approve the following teachers to participate in College Credit Plus (CCP) training at Zane State College during the summer of 2019. Rate of pay is \$100 per day.

Loni Tysinger	Katrina Derry
Holli Gattshall	Christopher Miller

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

12. Unpaid Leave of Absence

Approve an unpaid leave of absence for Nicole Stewart, Transportation, effective September 9, 2019 to September 30, 2019. Unpaid days due to transfer of position to Food Service.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

13. Correction to Contract – Classified

Approve the salary correction for Amy Lane as MD Aide at Zane Grey Elementary to MD Aide w/AA. Effective date of employment is September 23, 2019. Salary will be step 3 from the appropriate salary schedule, pending certification and background check.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

14. Volunteers

Approve the following list of volunteers for the Zanesville City Schools for the 2019-2020 school year pending appropriate backgrounds checks:

Name	Bldg	Type
Jessica King	JME/ZGE	Parent
Megan Zorne	JME	Parent
Shelley Ormond	JME	Parent
Marlena Sims	JME	Parent
Sarah Pozzuoli	JME	Parent
Karri Barlock	JME	Parent
Shala Steinman	JME	Parent
Kristyn McNutt	JME	Parent
Helen Harper	JME	Community
Michelle Johnson	JME	Parent
Kasey Cavanaugh	JME/ZMS	Parent
Brittany Ward	JME	Parent

Keelie Goldsmith	JME/ZHS	Parent
Jahna Rutherford	JME	Parent
Kristen Hardcastle	JME	Parent
Maria Jamiolkowski	JME	Parent
Joyce Sasser	JME	Parent
Kylie Emmert	JME	Parent
Loraine Jerrells	JME	Parent
Joanna Burchett	JME	Parent
Kim Matthews	JME	Parent
Coy Crowley	ZG	Bible Club
Donna Thompson	ZG	Bible Club
Brooke Jackson	ZG	Bible Club
Mark Weaver	ZG	Bible Club
Sandy King	ZG	Bible Club
Harriett Shaver	ZG	Bible Club
Don Ellis	ZG	Community
Jenna Luburgh	JME	Parent
Kelly Ashby	JME	Parent
Destiny Nason	JME	Parent
Erin Kennedy	JME	Parent
Betsy Rosser	JME	Parent
Tom Graham	ZHS	Community
Michael Bullock	ZHS	Community
Michelle Lewis	ZG	Community
Alisha Abel	ZG/ZMS/ZHS	Parent
Jennifer Dillehay	JME/ZMS	Parent
Susan Tyson	JME	Community
Kim Matthews	JME	Parent
Megann Knapp	JME	Parent
Carolyn Witucky	JME	Community
Jackie Ryan	ZG	Bible Club
Timothy Smith	ZG	Bible Club
Karen Smith	ZG	Bible Club
Eva Moore	ZG	Bible Club
Ann Turner	ZG	Parent

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
PERSONNEL RECOMMENDATIONS (con’t)**

15. FMLA Leave

Approve a FMLA leave of absence for Tamara Harris, Paraprofessional at John McIntire Elementary, effective August 30, 2019 through September 11, 2019.

Approve a FMLA leave of absence for Terry Harris, Bus Driver, effective August 30, 2019 through October 21, 2019.

Approve a FMLA leave of absence for Kathy Foster, Paraprofessional at National Road Elementary, effective August 19, 2019 through October 16, 2019.

Approve a FMLA leave of absence for Kathleen Phillips, Speech Pathologist, effective November 19, 2019 through February 11, 2020.

Approve a FMLA leave of absence for Wendy Winland, Preschool Teacher at Zane Grey Elementary, effective September 30, 2019 through September 29, 2020.

Approve a FMLA leave of absence for Shawndale Havener, Custodian at Zane Grey Intermediate, effective September 30, 2019 through September 29, 2020.

Approve a FMLA leave of absence for Janet Stout, Teacher at John McIntire Elementary, effective December 21, 2019 through February 1, 2020.

Approve a FMLA leave of absence for Trudi Hardcastle, Gifted Intervention Specialist, effective September 27, 2019 through November 25, 2019.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS**

16. Board Member – Mid East Career and Technology Center

Approve the appointment of Mike Coulson to serve on the Board of Education of the Mid-East Career and Technology Center for a three year term effective January 1, 2020 and expiring December 31, 2022.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
BUSINESS RECOMMENDATIONS (con’t)**

17. FFA Local Chapter

Approve a Single Charter for a Local FFA Chapter at Zanesville City Schools which will be chartered by the National FFA Organization. The title of the organization will be Zanesville City Schools Chapter of the national FFA Organization.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry

18. Facility Use Agreement

Approve a Facility Use Agreement with the Zanesville Alumni Association with an annual payment of \$1.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Swope _____ Bunting _____ Coulson _____ Curry _____ French

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS**

19. Locally Defined Diploma Seals for the Permanent Graduation Requirements

Approve the attached list of Locally Defined Diploma Seals for the Permanent Graduation Requirements to include Community Service Seal, Fine Performing Arts Seal and Student Engagement Seal.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Bunting _____ Coulson _____ Curry _____ French _____ Swope

20. Policy Items for Adoption

Approve the following policies for adoption:

POLICIES

- | | |
|------|--|
| 1310 | Employment of the Treasurer |
| 1340 | Non-Reemployment of the Treasurer |
| 1615 | Use of Tobacco by Administrators – New |
| 2431 | Interscholastic Athletes |

**I. SUPERINTENDENT’S RECOMMENDATIONS – Doug Baker
OTHER RECOMMENDATIONS (con’t)**

3215	Use of Tobacco by Professional Staff
4215	Use of Tobacco by Classified Staff
5113.02	School Choice Options
5200	Attendance
5230	Late Arrival and Early Dismissal
5350	Student Mental Health and Suicide Prevention
5460	Graduation Requirements
5512	Use of Tobacco
6233	Amenities for Participants at Meetings and/or Other Occasions
6424	Purchasing Cards
6620	Petty Cash Funds
6680	Recognition
7217	Weapons
7300	Disposition of Real Property/Personal Property
7434	Use of Tobacco on School Premises
7440.03	Small UnManned Aircraft Systems - New
7530	Lending of Board-Owned Equipment
7540.01	Technology Privacy
8403	School Resource Officer
8462	Student Abuse and Neglect
8500	Food Services

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ Coulson _____ Curry _____ French _____ Swope _____ Bunting

J. REPORT/DISCUSSION ITEMS

K. BOARD COMMITTEE UPDATES

Legislative Liaison – Scott Bunting
Student Achievement Liaison – Vicky French
Audit Committee – Mike Young, Brian Swope and Fred Curry
Insurance Committee – Mike Coulson
Buildings & Grounds Committee
Business Advisory Council – Vicky French

L. CLOSING COMMENTS

M. EXECUTIVE SESSION

WHEREAS board of education and other governmental bodies are required by statute “to take official action and to conduct all deliberations upon official business only in open meetings, unless the subject matter is specifically exempted by law”;

WHEREAS “the minutes need only reflect the general subject matter of discussions in executive session”, and

WHEREAS the members of a public body may hold an executive session only at a regular or special meeting for the sole purpose of consideration of any of the matters set forth below.

NOW THEREFORE BE IT RESOLVED under the provisions of ORC 121.22 the board hereby enters executive session for the reason(s) herein stated:

- _____ Personnel matters
 - _____ to consider the appointment of employee(s) [reemployment] or public employees or officials
 - _____ to consider the promotion or compensation of public employee(s) or officials
 - _____ to consider the dismissal, discipline, or demotion of employee(s) or students
 - _____ to consider the investigation of charges or complaints of employee(s) or students
- _____ to consider the purchase of property for public purposes
- _____ to consider the sale of property at competitive bidding, if premature disclosure of information would give unfair competitive or bargaining advantages to a person whose personal, private interest is adverse to the general public interest
- _____ to confer with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action
- _____ conference with an attorney
- _____ preparing for, conducting, or reviewing negotiations or bargaining sessions with employees
- _____ matters required by federal law or state statutes to be confidential
- _____ specialized details of security arrangements

Time entered executive session: _____ a.m./p.m.

Time returned to public session: _____ a.m./p.m.

_____ moved and _____ seconded the adoption of the motion, and roll call resulted.

_____ Curry _____ French _____ Swope _____ Bunting _____ Coulson

N. MEETING ADJOURNMENT

BE IT RESOLVED, that the Zanesville City Schools Board of Education meeting is adjourned.

Time: _____ a.m./p.m.

_____ moved and _____
seconded the adoption of the motion, and roll call resulted.

_____ French _____ Swope _____ Bunting _____ Coulson _____ Curry